

Roxane Fuentes, Ed.D.  
Superintendent

981 Ridder Park Drive  
San Jose, CA 95131



Phone: (408) 923-1800  
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## MEASURE A COMMITTEE MEETING

### A G E N D A

**DATE:** Monday, January 22, 2024  
**TIME:** 3:30 p.m.  
**LOCATION:** District Office, Business Services Conference Room  
981 Ridder Park Drive  
San Jose, CA 95131

The following items will be discussed and/or acted upon:

- |   |                   |                 |
|---|-------------------|-----------------|
| 1. Welcome  | Information       | Christy Boyd    |
| 2. Election of Officers   | Action            | Christy Boyd    |
| 3. Review/Approve June 13, 2023 Minutes   | Review/Action     | Margot Sandoval |
| 4. Review/Approve October 23, 2023 Minutes  | Review/Action     | Margot Sandoval |
| 5. Vacancies Update   | Discussion        | Margot Sandoval |
| <ul style="list-style-type: none"><li>• Certificated – CTAB (1 Position)</li><li>• Classified – CSEA or Teamsters (1 Position)</li><li>• Parent - Piedmont Family</li><li>• Parent - Sierramont Family</li><li>• Community Members (1 position)</li></ul> |                   |                 |
| 6. 1 <sup>st</sup> Interim Update   | Review/Discussion | Josh Quitoriano |
| 7. Newsletter   | Discussion        | Kevin Franklin  |
| 8. Future meeting dates   | Review/Action     | Kevin Franklin  |
| <ul style="list-style-type: none"><li>• March 25, 2024</li><li>• June 10, 2024</li><li>• Report to the Board - June 26, 2024</li></ul>  |                   |                 |
| 9. Adjournment  | Action            | Christy Boyd    |

#### BOARD OF TRUSTEES

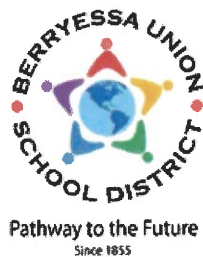
Thelma Boac

Jaria Jaug

Hugo Jiménez

Khoa Nguyen

Jai Srinivasan



# Berryessa Union School District

*Roxane Fuentes, Ed.D., Superintendent*

## **Measure A Oversight Committee Guidelines**

The Measure A Oversight Committee will be considered a standing committee of the Board reporting to the Board of Trustees and will exist for the period of time Measure A is in effect. The Board of Trustees establishes this committee with the following role and operational

### **Role of the Committee**

The role of the Measure A Oversight Committee will be two-fold, that of ensuring accountability for how the funds generated by Measure A and that they are consistent with the parameters of the Measure and assessing the impact of the programs/personnel funded by Measure A has on the students of the district. This will be accomplished by:

### **Fiscal Accountability**

- Working with the district, and the district's independent auditors to annually review what Measure A funds were received, how they were allocated, and how they were spent;
- Determining if those funds were expended in accordance with the Measure's intent; and

### **Impact on Students**

- Working with the district, the Committee will review the impact of Measure A funded programs/personnel on students/student learning.

Starting in September, 2014 the Committee will make annual reports to the Board on both the fiscal accountability and impact on students of programs/personnel funded by Measure A.

### **Committee Membership**

Membership on the Measure A Oversight Committee will include the following categories and numbers of people:

- Community: 3 community members not related to an employee or having children currently in the district but reside within the district's boundaries.
- Parents: One parent with a child enrolled in the district from each of the three school "families" in the district.
- Employees: 6 employees with 2 members representing teachers, 2 members representing classified personnel, and two members representing management.
- Term of office will be 3 years.
- The Committee will select a president and vice-president annually.
- The Committee will select two of its members annually to participate on the District Budget Committee.
- The Superintendent will act as a non-voting Executive Officer to the Committee.
- Majority of current active members is needed for a quorum, (not counting vacancies).

### **Appointment of Committee Members**

All appointments will be made by the Board from applications submitted to the District.

### **Meetings**

The meetings of the Measure A Oversight Committee will:

- be posted and held in compliance with state open meeting laws;
- post agendas at the District Office, district schools and on the district web site at least 72 hours prior to each meeting;
- post minutes and other documents used by the Committee will be posted on the web site;
- allow public input and participation consistent with state open meeting laws;
- hold meetings at intervals and times determined by the Committee so as to allow for employee and public input; and
- hold meetings at the District Office.

Board Approval: March 10, 2009  
Revised: December 16, 2014  
Revised: May 12, 2015  
Revised: October 25, 2022  
Revised: May 1, 2023

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## Measure A Committee Meeting Minutes

Unadpted

June 13, 2023

District Office-Business Services Conference Room

1. The meeting was called to order at 3:32 p.m. Introductions were made.

Attendees: Christy Boyd, Lourdes Calande, Ginger Jenzen, Josh Quitoriano, Margot Sandoval, and Kevin Franklin

2. Kevin Franklin provided a brief history and overview of the Parcel Tax.
3. The March 21, 2023 Measure A Minutes were reviewed and approved. Motioned by Ginger Jenzen, 2<sup>nd</sup> by Lourdes Calande.
4. The 2023-2024 meeting dates were selected (10/23/23, 1/22/24, 3/25/24, 6/10/24) and approved. Motioned by Ginger Jenzen, 2<sup>nd</sup> by Lourdes Calande.
5. A draft copy of the "Report to the Board" for the June 28, 2023 meeting was reviewed, discussed and revised per recommendations of the committee members. A final copy will be presented to the Board of Trustees at its June 28, 2023 meeting.
6. Josh Quitoriano presented the 2022-2023 Estimated Actuals and the 2023-2024 Proposed Budget. He noted that salaries continue to increase whether it be by step in column, raises, and/or increase in benefits. For this reason, the positions funded by Measure A are less, than what was designated in the beginning. However, the positions that can no longer be funded by Measure A, are funded through other unrestricted funds.

Josh also presented the 2023-2024 Proposed Budget, explained how the funds were distributed and that sometimes adjustments will be made, if needed.

7. There are currently six (6) Measure A Committee vacant positions. Ginger Jenzen has been active in recruiting potential members. There are three persons interested, and the committee is hopeful to see them as Committee members for the 2023-2024 fiscal year.
8. Report to the Board: June 28, 2023
9. The meeting was adjured at 4:19 p.m.

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## Measure A Committee Meeting Minutes

Unadopted

October 23, 2023

District Office Boardroom

(location change due to room not available)

1. The meeting was called to order at 3:33 p.m. Introductions were made.

Attendees: Lourdes Calande, Peter Dean, Josh Quitariano, Margot Sandoval  
Guest: Yanet Segura-Herrera

A quorum was not met.

2. Election of Officers: This item will be brought back to the January meeting.
3. The June 13, 2023 Measure A Minutes were reviewed and will be brought to the January meeting for adoption.
4. The committee has six vacancies. An application was received and will go to then November board meeting for approval.
5. The 2023-2024 Parcel Assessment were reviewed and Mr. Quitariano informed the committee that there were 1301 waivers submitted and there will be 21,747 parcels to be collected. He also notified the committee that refunds are no longer being offered for late applications. The District is only accepting waiver applications.
6. The 2023-2024 Adopted Budget and the 2022-2023 Unaudited Actuals were presented by Josh Quitariano.
7. Future meetings were reviewed and it was discussed that the meetings may be changed to a different day of the week. Current future dates are noted as follows:
  - January 22, 2024
  - March 25, 2024
  - June 10, 2024
  - Report to the Board - June 26, 2024
8. The meeting was adjured at 3:48 p.m.

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# MEASURE A COMMITTEE MEMBERS

January 22, 2024

Name	Representative	Appointment/ Reappointment	Ending Term Date	Years of Services
Kevin Franklin	District Representative			
Christy Boyd	Management	6/30/22	6/30/25	6
Lourdes Calande	Classified/CSEA	4/13/21	6/30/24	2
Judy Chia	Community	5/11/21	6/30/24	2
Peter Dean	Community	5/11/21	6/30/24	2
Ginger Jenzen	Certificated/CTAB	3/09/21	6/30/24	2
Margot Sandoval	Management	6/30/22	6/30/25	9
Yanet Seguray-Herrera	Parent/MM Family	11/08/23	6/30/25	0
Vacant	Certificated/CTAB			
Vacant	Classified/CSEA or Teamsters			
Vacant	Parent/PMT Family			
Vacant	Parent/SMT Family			
Vacant	Community Member			

**2023-24  
Measure A**

	23-24 Budget	Current Year Actuals	Current Year Encumbrances	Current Year Total	Balance
<b><u>Income</u></b>					
<b><u>000000 - Undesignated</u></b>					
8621 - Parcel Taxes	1,762,014				1,762,014
<b><u>000000 - Undesignated</u></b>	<b>1,762,014</b>				<b>1,762,014</b>
<b><u>082000 - Parcel Tax</u></b>					
8621 - Parcel Taxes		(2,212)		(2,212)	2,212
<b><u>082000 - Parcel Tax</u></b>		<b>(2,212)</b>		<b>(2,212)</b>	<b>2,212</b>
<b>Income</b>	<b>1,762,014</b>	<b>(2,212)</b>		<b>(2,212)</b>	<b>1,764,226</b>
<b><u>Expense</u></b>					
<b><u>018800 - Infinite Campus Training</u></b>					
5610 - Equipment Rental & Maintenance Agreements	1,170		1,170	1,170	
5846 - Licensing Software Agreement	99,944	99,944		99,944	
<b><u>018800 - Infinite Campus Training</u></b>	<b>101,114</b>	<b>99,944</b>	<b>1,170</b>	<b>101,114</b>	
<b><u>082000 - Parcel Tax</u></b>					
5830 - Contracted Services (Board Approval Required)	2,220	2,220		2,220	
5899 - Operating Exepnditures - Other	1,000		1,000	1,000	
<b><u>082000 - Parcel Tax</u></b>	<b>3,220</b>	<b>2,220</b>	<b>1,000</b>	<b>3,220</b>	
<b><u>082100 - Parcel Tax - Math</u></b>					
1110 - K-8 Teachers	268,723	114,854	137,824	252,678	16,045
3101 - STRS - Certificated	51,326	21,937	26,324	48,262	3,064
3321 - Medicare - Cerfiticated	3,896	1,659	1,998	3,658	238
3401 - Health & Welfare - Certificated	25,516	14,488	13,458	27,946	(2,430)
3501 - State Unemployment - Certificated	134	57	69	126	8
3601 - Workers Comp - Certificated	5,265	2,242	2,698	4,941	324
3701 - Retiree Benefits - Certificated	4,434				4,434
<b><u>082100 - Parcel Tax - Math</u></b>	<b>359,294</b>	<b>155,237</b>	<b>182,373</b>	<b>337,610</b>	<b>21,684</b>
<b><u>082200 - Parcel Tax - Science</u></b>					
1110 - K-8 Teachers	203,514	86,967	104,360	191,327	12,187
3101 - STRS - Certificated	38,871	16,611	19,933	36,543	2,328
3321 - Medicare - Cerfiticated	2,951	1,261	1,513	2,774	177
3401 - Health & Welfare - Certificated	24,816	11,952	13,092	25,044	(228)
3501 - State Unemployment - Certificated	102	44	52	96	6
3601 - Workers Comp - Certificated	3,987	1,704	2,045	3,749	238
3701 - Retiree Benefits - Certificated	3,358				3,358
<b><u>082200 - Parcel Tax - Science</u></b>	<b>277,599</b>	<b>118,538</b>	<b>140,995</b>	<b>259,533</b>	<b>18,066</b>
<b><u>082300 - Parcel Tax - Library</u></b>					
1910 - Other Certificated Salaries /Teacher Advisors	156,646	66,919	80,139	147,057	9,589
2217 - LIBRARY AND MEDIA TECHS	364,858	159,455	169,067	328,522	36,336
2290 - Classified Support - OT, Extra Duties	10,609	6,222		6,222	4,387



**2023-24  
Measure A**

	23-24 Budget	Current Year Actuals	Current Year Encumbrances	Current Year Total	Balance
<b>082300 - Parcel Tax - Library</b>					
3101 - STRS - Certificated	29,919	12,755	15,306	28,062	1,857
3102 - STRS - Classified	5,211	2,146	2,604	4,750	461
3202 - PERS - Classified	92,895	38,252	41,282	79,534	13,361
3212 - EMPC PERS Classified	2,333	823	1,004	1,827	506
3312 - OASDI-Classified	21,589	9,256	9,637	18,893	2,696
3321 - Medicare - Cerfiticated	2,271	950	1,162	2,112	159
3322 - Medicare - Classified	5,444	2,338	2,451	4,790	654
3401 - Health & Welfare - Certificated	13,469	6,639	6,879	13,517	(48)
3402 - Health & Welfare - Classified	87,557	48,432	41,832	90,264	(2,707)
3501 - State Unemployment - Certificated	78	33	39	72	6
3502 - State Unemployment - Classified	187	81	82	163	25
3601 - Workers Comp - Certificated	3,069	1,284	1,563	2,847	222
3602 - Workers Comp - Classified	7,355	3,170	3,291	6,461	894
3701 - Retiree Benefits - Certificated	2,585				2,585
3702 - Retiree Benefits - Classified	5,897				5,897
<b>082300 - Parcel Tax - Library</b>	<b>811,973</b>	<b>358,755</b>	<b>376,338</b>	<b>735,093</b>	<b>76,880</b>
<b>082400 - Parcel Tax - Counselors</b>					
1210 - Counselors	138,029	59,020	70,824	129,844	8,185
3101 - STRS - Certificated	26,364	11,273	13,527	24,800	1,564
3321 - Medicare - Cerfiticated	2,001	842	1,027	1,869	132
3401 - Health & Welfare - Certificated	29,532	14,723	14,831	29,554	(22)
3501 - State Unemployment - Certificated	69	29	34	63	6
3601 - Workers Comp - Certificated	2,704	1,137	1,379	2,516	188
3701 - Retiree Benefits - Certificated	2,277				2,277
<b>082400 - Parcel Tax - Counselors</b>	<b>200,976</b>	<b>87,024</b>	<b>101,622</b>	<b>188,646</b>	<b>12,330</b>
<b>082500 - Parcel Tax - Technology</b>					
5610 - Equipment Rental & Maintenance Agreements		(553)		(553)	553
5932 - Cellular Phones/Pagers	456	190	266	456	
<b>082500 - Parcel Tax - Technology</b>	<b>456</b>	<b>(363)</b>	<b>266</b>	<b>(97)</b>	<b>553</b>
<b>Expense</b>	<b>1,754,631</b>	<b>821,353</b>	<b>803,764</b>	<b>1,625,118</b>	<b>129,514</b>
<b>Grand Total</b>	<b>7,383</b>	<b>(823,565)</b>	<b>(803,764)</b>	<b>(1,627,330)</b>	<b>1,634,712</b>



# MEASURE A PARCEL TAX OVERSIGHT COMMITTEE



As part of our obligation to the community to be accountable for the funds we get from the parcel tax, the Board of Trustees would like to invite you to apply for one of the vacant positions on the Measure A Parcel Tax Committee. The committee meets quarterly at the BUSD District Office. Applications and additional information can be obtained at the following district web-site location:

<https://www.berryessa.k12.ca.us/Parents--Community/Community-Resources/Measure-A--Parcel-Tax-Waiver/index.html>

The oversight committee ensures public funds are allocated in accordance with the original terms. The committee evaluates the Parcel Tax impact on students, classrooms, schools, and district.

## VACANT POSITIONS:

**Parent Representative** for the *Piedmont Middle School Family* (Noble, Summerdale, Toyon, Vinci Park Elementary Schools, and Piedmont Middle School) – one (1) position

**Parent Representative** for the *Sierramont Middle School Family* (Cherrywood, Majestic Way, Ruskin Schools, and Sierramont Middle School) – one (1) position

**Community Representative** who must reside in the Berryessa Union School District Boundaries – one (1) position

**Certificated/CTAB Representative** current employee of Berryessa Union School District – one (1) position

**Classified Representative** current employee of Berryessa Union School District – one (1) position (Classified or Teamster)